



**Republic of the Philippines**  
**Professional Regulation Commission**  
**Manila**



**BIDS AND AWARDS COMMITTEE**  
**Resolution No. 2021 - 29(A)**

**RECOMMENDING TO THE CHAIRMAN OF THE PROFESSIONAL REGULATION COMMISSION, FOR HIS APPROVAL, THE AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS HP TONERS FOR 2021 TO QUARTZ BUSINESS PRODUCTS CORPORATION WITH A TOTAL BID AMOUNT OF TWO MILLION EIGHT HUNDRED THIRTY-EIGHT THOUSAND EIGHT HUNDRED SEVENTY-NINE PESOS (Php2,838,879.00)**

**WHEREAS**, the Bids and Awards Committee (BAC) caused the posting of the invitation to apply for eligibility and to bid through Public Bidding in the Professional Regulation Commission (PRC) website, the Philippine Government Electronic Procurement System (PhilGEPS), and BAC Bulletin Board for the project: Supply and Delivery of Various HP Toners for 2021 with an approved budget for the contract of Two Million Eight Hundred Fifty-Seven Thousand Four Hundred Fifty-One Pesos (Php2,857,451.00).

**WHEREAS**, on July 6, 2021, ten o'clock in the morning, a pre-procurement conference was held to discuss the terms of reference prepared and submitted by the end user for the abovementioned project before the preparation of the bidding documents.

**WHEREAS**, on July 21, 2021 a pre-bid conference via video conferencing was held to explain and clarify the bidding documents and to accommodate any inquiry which the bidders may have. This was attended by two (2) prospective bidders, Business Machines Corporation (BISMAC) and Quartz Business Products Corporation (Quartz). Only Quartz purchased the Bidding Documents.

**WHEREAS**, on July 26, 2021 the BAC issued Bid Bulletin No. 1 reflecting the modification/amendment to the bidding document as a result of the pre-bid conference (Annex "A").

**WHEREAS**, Section 30, Rule IX of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, known as the Government Procurement Reform Act requires that the preliminary examination of the bids be conducted by merely checking for the presence or absence of documentary requirements using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for the particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed".

**WHEREAS**, on August 4, 2021 during the submission and opening of bids, only Quartz submitted its bidding document. The BAC, using a non-discretionary "pass/fail" criterion, Quartz passed the eligibility and technical evaluation. Quartz's financial bid was opened and its bid proposal is in the amount of Two Million Eight Hundred Thirty-Eight Thousand Eight Hundred Seventy-Nine Pesos (Php2,838,879.00). Thus, Quartz was declared as the Single Calculated Bidder and was subjected to Post-Qualification.

*[Signature]*



**WHEREAS**, on August 5, 2021 the BAC sent Quartz the Notice of Post-Qualification on August 6, 2021. However, due to implementation of Enhance Community Quarantine (ECQ) from August 6 to 20, 2021, the post-qualification was rescheduled upon request of Quartz.

**WHEREAS**, on August 24, 2021, a post-qualification was conducted at the BAC Conference Room, PRC Central Office, located at the 4<sup>th</sup> Floor of the PRC Annex Building. Quartz presented the original copies of the eligibility and technical documents submitted during the opening of bids, including the additional requirements for post qualification.

**WHEREAS**, Quartz having passed the post-qualification, was declared to be the Single Calculated and Responsive Bidder.

**WHEREFORE**, the **BIDS AND AWARDS COMMITTEE RESOLVES**, as it hereby **RESOLVED**, to recommend to the Chairman of the Professional Regulation Commission, for his approval, the award of contract for the **SUPPLY AND DELIVERY OF VARIOUS HP TONERS FOR 2021 TO QUARTZ BUSINESS PRODUCTS CORPORATION** with the bid amount of **TWO MILLION EIGHT HUNDRED THIRTY-EIGHT THOUSAND EIGHT HUNDRED SEVENTY-NINE PESOS (Php2,838,879.00)**.

Done in the City of Manila, Philippines, this 7<sup>th</sup> day of September 2021.

**BIDS AND AWARDS COMMITTEE**



**ARISTOGERSON T. GESMUNDO**  
Chairman



**OMAMAH E. GANDAMRA**  
Vice-Chairperson




**WILMA T. UNANA**  
Member



**CRISANTO L. DECENA**  
Member



**CARLA ANGELINE B. UJANO**  
Member



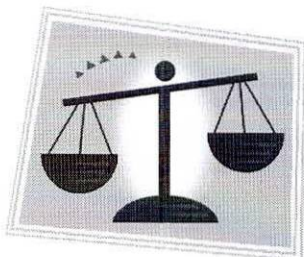
**TEODORO V. MENDOZA II**  
Provisional Member, Non-IT Projects

**APPROVED:**



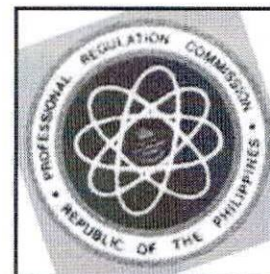
**TEOFILO S. PILANDO, JR.**  
Chairman






## Bids and Awards Committee

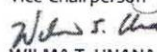
Republic of the Philippines  
Professional Regulation Commission  
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Tel. No.: 310-0037/310-4045  
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Email: bac@prc.gov.ph / prcbac2013@gmail.com



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Chairman


  
OMAIMAH E. GANDAMRA  
Vice-Chairperson

  
WILMA T. UNANA  
Member

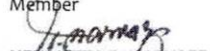
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Member

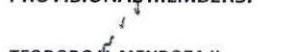
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Vice-Chairperson

ARJAY R. ROSALES  
Member

  
HENRIETTA P. NARVAEZ  
Member

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Member

CHRISTOPHER A. MAYO  
Member

ELIEZER C. LEYCO  
Member

LIEZEL F. BURAGA  
Member

JOEL P. IGNACIO  
Member

### BID BULLETIN NO. 1 July 26, 2021

## PROJECT: SUPPLY AND DELIVERY OF VARIOUS HP TONERS FOR 2021 WITH TOTAL APPROVED BUDGET FOR THE CONTRACT TWO MILLION EIGHT HUNDRED FIFTY-SEVEN THOUSAND FOUR HUNDRED FIFTY-ONE PESOS (PHP2,857,451.00)– ITB NO. 2021 - 09

Please be advised of the following modification/amendments to the Bidding Documents.

### 1. Section VI. Schedule of Requirement shall now read as follows:

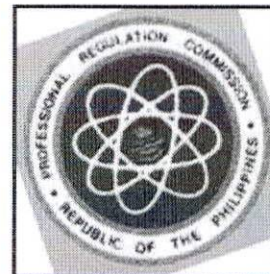
Item No.	Description	Quantity	Total	Delivered, Weeks/Months (TIMELINE)
1 LOT	<b>SUPPLY AND DELIVERY OF VARIOUS HP TONERS FOR 2021</b>			
	1. HP Toner – HP CE 255A Black (Original) compatible with HP Laserjet Pro MFP M521 DW	60 Carts	60	Initial Delivery of 10 carts within forty-five (45) calendar days from receipt of Notice to Proceed. Delivery of remaining carts shall be completed within sixty (60) calendar days from receipt of Notice to Proceed.
	2. HP Toner – HP CF287A (HP87) Black (Original) compatible with Monochrome HP M501 DN	25 Carts	25	Initial Delivery of 10 carts within forty-five (45) calendar days from receipt of Notice to Proceed. Delivery of remaining carts shall be completed within sixty (60) calendar days from receipt of Notice to Proceed.
	3. HP Toner – HP CE505A Black (Original) compatible with HP Laserjet P2055D	1 Cart	1	Within forty-five (45) calendar days from receipt of Notice to Proceed.
	4. HP Toner – HP508A Black, Cyan, Yellow, Magenta Laser Jet (Original) compatible with Laserjet Enterprise M552	35 Carts – Black 44 Carts – Cyan 40 Carts – Yellow 37 Carts – Magenta	156	Initial Delivery of 10 carts within forty-five (45) calendar days from receipt of Notice to Proceed. Delivery of remaining carts shall be completed within sixty (60) calendar days from receipt of Notice to Proceed.







## Bids and Awards Committee

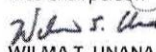
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Fax: 310-0037/736-2243  
Email: bac@prc.gov.ph / prcbac2013@gmail.com



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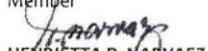
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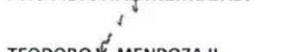
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Member

**JOEL P. IGNACIO**  
Member

5.	HP Toner – HP201A Black, Cyan, Yellow, Magenta Laser Jet (Original) compatible with Laserjet Pro M252 DW	20 Carts – Black 22 Carts – Cyan 21 Carts – Yellow 22 Carts – Magenta	85	Initial Delivery of 10 carts within forty-five (45) calendar days from receipt of Notice to Proceed. Delivery of remaining carts shall be completed within sixty (60) calendar days from receipt of Notice to Proceed.
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### 2. Please take note likewise of the new schedule of the Submission and Opening of Bids:

- **Submission of Bids on or before August 4, 2021 / 10:00 AM**  
**Venue: Conference Room, 4<sup>th</sup> Floor, PRC Annex Building / Via Video Conferencing**
- **Opening of Bids on August 4, 2021 / 1:00 PM**  
**Venue: Conference Room, 4<sup>th</sup> Floor, PRC Annex Building / Via Video Conferencing**

In submitting the bids, the Bidders will enter PRC through the public entrance gate, and have the time recorded at the DTR bundy clock. The Bid envelope will be received by the personnel of the BAC Secretariat. The Bidders are advised to submit their bids at least thirty (30) minutes before the deadline of 10:00 o'clock in the morning of August 4, 2021 in order to prepare for the videoconferencing. The Bidders are enjoined to join the videoconferencing of the bid opening thus, requesting for the submission of the official email address of the authorized representative/s to this email address bac@prc.gov.ph.

### ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF VARIOUS HP TONERS FOR 2021

SIGNATURE OVER PRINTED NAME  
OF AUTHORIZED REPRESENTATIVE,  
DESIGNATION AND PRINTED NAME OF COMPANY

Please be guided accordingly.

  
**ATTY. ARISTOGERSON T. GESMUNDO**  
Assistant Commissioner  
BAC Chairman